

Position Description

POSITION TITLE:	National Family Violence Trainer
POSITION TYPE & TENURE:	Permanent Part Time 2 x positions - 1 x .0.6 and 1 x.0.2
CLASSIFICATION:	NTV Enterprise Agreement Level 6
REPORTS TO:	Training Manager
DIRECT REPORTS:	N/A
LOCATION:	Any State

ABOUT NO TO VIOLENCE

No to Violence is Australia's peak body for individuals and organisations that work with men who use violence. We provide training, sector development and policy advice and advocacy on behalf of members. We operate the Men's Referral Service, providing a counselling service and referral pathways directly to men who use violence. As a profeminist organisation, women and children are at the centre of what we do - by ending men's use of family violence, families, individuals, and communities are safer.

POSITION SUMMARY

The National Family Violence Trainer is part of a team that delivers training packages to a diverse range of audiences to develop workforce capability within the human services system and to a range of other workforces and organisations. The training packages include the MARAM Adults Using Family Violence Tools, 5 Essential Discussion Tools, accredited and non-accredited programs, and customised training for organisations and groups.

No To Violence is a national service and training is delivered both online and face to face across the country.

DELIVERABLES

- Prepare and deliver high quality and engaging training using learning materials provided, to achieve learning objectives, across a wide range of professionals and organisations
- Participate in training debriefs, trainer/manager feedback and review and evaluation processes to identify areas for improvement
- Contribute to the periodic review and revision of training packages and the design, development, and implementation of new training packages
- Actively participate in and contribute to internal meetings and regular team meetings
- Work collaboratively with other trainers and team members and internal and external stakeholders and share learnings, resources, best practice approaches and feedback to facilitate continuous improvements
- Undertake other appropriate duties as required

WHAT WE ARE LOOKING FOR IN THIS ROLE

Skills

- Ability to deliver high quality, engaging training programs to diverse audiences.
- Excellent presentation, communication, and group facilitation skills
- Flexibility and agility to adapt to diverse and evolving needs of learning participants, clients, programs, sector and NTV.
- Excellent management of learning content coverage and session time in learning environments

Experience and Knowledge

- An understanding of the gendered nature of family violence
- Experience in the specialist family violence sector
- A strong understanding and experience in working with adults who use family violence
- Demonstrated experience delivering training and/or professional development programs, preferably within the family violence sector
- Competency in PowerPoint, Zoom, MS Teams, Collaborate Ultra and other training related online tools
- A good understanding of Adult Learning Principles and how to make challenging material engaging
- Demonstrated ability to work effectively both independently and as part of a diverse multidisciplinary team
- Highly developed communication and interpersonal skills with the ability to collaborate effectively with stakeholders
- Creative problem-solving skills and attention to detail

Qualifications/Competencies/Licences

- Current Certificate IV in Training and Assessment or higher qualification in vocational education and training is desirable but not essential
- Completion of a Criminal History Check and Employee Working with Children Check (or State equivalent) prior to commencement of employment and as required by legislation and policy during employment, as well as a duty to disclose relevant information that may arise after employment has commenced

EXPECTED FOR ALL NTV STAFF

- Act in accordance with NTVs code of conduct, policies and procedures and is committed to NTVs vision, mission, values and service standards
- Promote a 'safety first' culture and acts in accordance with NTV health and safety policies and risk management systems
- NTV values equity, diversity and inclusion and promotes an inclusive and collaborative work environment where all staff, volunteers and service users feel welcomed, respected and valued and encouraged to fully participate, irrespective of their individual differences in background, experience and perspectives
- Be curious, reflective and open to continuous learning and new ways of working
- Complete all mandatory training in a timely manner, to support the delivery of high quality, safe and effective services

Position Description

- Contributes to innovation, quality activities and continuous improvement and openly share information and knowledge to enable optimal outcomes for the organisation
- Regional and interstate travel will be required from time to time

Signature of Job Holder _____ Date signed _____